



## **Rural Municipality of East St. Paul**

### **Meeting Minutes**

**March 14, 2023 - Regular Council Meeting - 05:30 PM**

**PRESENT:**

Mayor Carla Devlin  
Councillor Brian Imhoff  
Councillor Orest Horechko  
Councillor Brian Duval  
Councillor Charles Posthumus

**IN ATTENDANCE:**

Suzanne Ward, Chief Administrative Officer  
Dave Wardrop, Director of Infrastructure Services  
Michelle Steinhilber, Executive Assistant

**ABSENT:**

**1. CALL THE MEETING TO ORDER**

**2. ADOPTION OF THE AGENDA**

2023-081

**2.1 RESOLUTION: Adoption of the Agenda**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

**3. OTHER BUSINESS**

**4. CONFIRMATION OF THE MINUTES**

**4.1 ~ February 21, 2023 Planning Meeting**

2023-082

**4.1.1 RESOLUTION: February 21, 2023 Planning Meeting**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT the Council Meeting Minutes of the February 21, 2023 regular meeting, be approved.

Carried

**4.1.2 ~ March 3, 2023 Special Meeting**

2023-083.

**4.2 RESOLUTION: March 3, 2023 Special Meeting Minutes**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the March 3, 2023 Special meeting, be approved.

Carried

**5. DELEGATIONS**

**6. BY-LAWS**

**6.1 ~ Road Opening By-Law 2023-05 (2nd & 3rd Readings)**

2023-084

**6.1.1 RESOLUTION: Road Opening By-Law No. 2023-05 (2nd Reading)**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT By-Law No. 2023-05 being a By-Law of the Rural Municipality of East St. Paul for the purpose of opening Fiddler Lane across part of OTM LOTS 60 & 61 Parish of St. Paul be given 2nd Reading.

Carried

2023-085

**6.1.2 RESOLUTION: Road Opening By-Law No. 2023-05 (3rd Reading)**

Mayor Devlin  
Councillor Posthumus

BE IT RESOLVED THAT By-Law No. 2023-05 being a By-Law of the Rural Municipality of East St. Paul for the purpose of opening Fiddler Lane across part of OTM LOTS 60 & 61 Parish of St. Paul be given 3rd Reading

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			
Deputy Mayor Duval	✓			
Councillor Horechko	✓			
Councillor Imhoff	✓			
Councillor Posthumus	✓			

Carried

**6.2 ~ Lot Grade By-Law No.2023-06 (2nd & 3rd Readings)**

2023-086

**6.3 RESOLUTION: Lot Grade By-Law 2023-06 (2nd Reading)**

Councillor Horechko  
Councillor Imhoff

BE IT RESOLVED THAT By-Law 2023-06 being a by-law of the R.M. of East St. Paul to control and regulate lot grading and drainage patterns on private land be given 2nd Reading.

Carried

2023-087

**6.4 RESOLUTION: Lot Grade By-Law 2023-06 (3rd Reading)**

Councillor Imhoff  
Councillor Horechko

BE IT RESOLVED THAT By-Law 2023-06 being a by-law of the R.M. of East St. Paul to control and regulate lot grading and drainage patterns on private land be given 3rd Reading.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			

Deputy Mayor Duval	✓
Councillor Horechko	✓
Councillor Imhoff	✓
Councillor Posthumus	✓

Carried

## 7. POLICIES

## 8. FINANCES

### 8.1 ~ Schedule of Accounts

2023-088

#### 8.1.1 RESOLUTION: Schedule of Accounts

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts dated March 14, 2023 amounting to \$3,125.00 be confirmed as paid.

Carried

### 8.2 ~ Schedule of Accounts (paid since February 7, 2023)

2023-089

#### 8.2.1 RESOLUTION: Schedule of Accounts (paid since February 7, 2023)

Deputy Mayor Duval  
Councillor Horechko

BE IT RESOLVED THAT the schedule of accounts paid since the February 7, 2023 meeting of Council amounting to \$759,777.34 be confirmed as paid

Carried

### 8.3 ~ Payroll

2023-090

#### 8.3.1 RESOLUTION: Payroll

Mayor Devlin  
Councillor Imhoff

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St Paul for February 3 to March 14, 2023 amounting to \$265,047.71 be approved.

Carried

## 9. GENERAL BUSINESS

### 9.1 ADMINISTRATION

#### 9.1.1 ~ Board of Revision for 2024 Assessment

2023-091

##### 9.1.1.1 RESOLUTION: Board of Revision for 2024 Assessment

Mayor Devlin  
Councillor Posthumus

**WHEREAS** section 41(1) of the Municipal Assessment Act states:  
*A Board shall sit each year for the purpose of hearing applications for revision under section 42;*

**THEREFORE BE IT RESOLVED THAT** Council set the 2023 Board of Revision for the 2024 Assessment Rolls for October 5, 2023 at 5:30 pm.

Carried

## **9.2 OPERATIONS**

### **9.2.1 ~ Wheel Loader Procurement**

2023-092

#### **9.2.1.1 RESOLUTION: Wheel Loader Procurement**

Councillor Horechko  
Deputy Mayor Duval

WHEREAS Council approved the purchase of a wheel loader in the 2023 First Call for Capital Budget;

AND WHEREAS the Bid Opportunity was posted on MERX and closed on February 22, 2023.

THEREFORE BE IT RESOLVED THAT Council approves the purchase of a 2023 Volvo Wheel Loader with angle plow from Westcon Equipment for a total cost of \$292,000.00 plus applicable taxes.

Carried

### **9.2.2 ~ Public Works 1/2 Ton Truck Purchase**

2023-093

#### **9.2.2.1 RESOLUTION: Purchase of 1/2 Ton Pick-up Truck**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Council authorize the Public Works Manager to purchase to a half-ton pick-up truck with a maximum spending amount of \$53,500.00 plus applicable taxes.

Carried

## **9.3 GENERAL**

### **9.3.1 ~ Swistun Family Heritage Park No Mow Zone**

#### **9.3.1.1 (verbal report - Carla)**

2023-094

#### **9.3.1.2 RESOLUTION: Swistun Family Heritage Park No Mow Zone**

Mayor Devlin  
Deputy Mayor Duval

WHEREAS Resolution 2020-572 dated March 10, 2020 approved decreasing the mowing operations at Swistun Family Heritage Park (formerly known as Silver Springs Park) and along the Bottomley Creek Trail to provide for more naturalized area.

AND WHEREAS it is recommended that mowing operations be reinstated at both locations since the naturalization has proven to be ineffective.

THEREFORE BE IT RESOLVED THAT Resolution 2020-572 be hereby rescinded and that the Manager of Community Services be authorized to restore previous mowing practices.

Carried

## **10. CORRESPONDENCE FOR INFORMATION**

## **11. BUSINESS ARISING FROM DELEGATIONS**

## **12. COUNCIL MEMBERS REPORTS**

### **12.1 Mayor - Carla Devlin**

Feb. 9 - Recreation briefing  
Feb. 9 - Budget meeting  
Feb.10 - Valentines event at the arena

Feb.13 - Transportation briefing  
 Feb.14 - Capital Levies briefing  
 Feb.15 - Ponds Committee meeting  
 Feb.15 - Special meeting of Council  
 Feb.16 - WWTP Briefing  
 Feb.17 - MI Meeting with Council  
 Feb.21 - Council meeting  
 Feb.22 - Personnel meeting with CAO  
 Feb.22 - AMM Insurance webinar  
 Feb.22 - RRBC North Chapter AGM  
 Feb.23 - MI Meeting with Council  
 Feb.24 - Municipal funding announcement at the Leaf  
 Feb.25 - HSC  
 Feb.27 - Personnel meeting with CAO  
 Feb.28 - Meeting with a resident  
 Feb.28 - Meeting with MP Raquel Dancho  
 Mar. 2 - ARM Dinner in Rosser  
 Mar.3 - WMR Board meeting  
 Mar.3 - John Q Board meeting  
 Mar.3 - Special meeting of Council

## **12.2 Ward 1 - Brian Imhoff**

08-Feb-23 FCM - Sustainable Communities Conference  
 09-Feb-23 FCM - Sustainable Communities Conference  
 10-Feb-23 FCM - Sustainable Communities Conference  
 10-Feb-23 Meeting - Splashpad  
 10-Feb-23 Meeting - Budget  
 13-Feb-23 Council Briefing - TDG  
 14-Feb-23 Council Briefing - Development  
 17-Feb-23 Council Briefing - MTI Land Acquisition  
 22-Feb-23 Meeting - Administration  
 22-Feb-23 Meeting - RRBC North Chapter AGM  
 23-Feb-23 Briefing - Perimeter Design Study  
 27-Feb-23 Meeting - Administration  
 28-Feb-23 Conference Call-BON  
 01-Mar-23 RRBC Board Meeting  
 02-Mar-23 RRBC Board Meeting  
 03-Mar-23 Special Council Meeting  
 08-Mar-23 EMO Spring Outlook

## **12.3 Ward 2 - Orest Horechko**

Feb.7 - Council Meeting  
 Feb.8 - Sustainable Communities Conference  
 Feb.9 - Sustainable Communities Conference  
 Feb.9 - MARR Board Meeting  
 Feb.10 - Sustainable Communities Conference  
 Feb.10 - Budget Meeting  
 Feb.22 - Red River Planning District Special Meeting  
 Mar.3 - Special Meeting of Council

## **12.4 Ward 3 - Brian Duval**

Splash Pad Project Review  
 Budget 2023 Meeting  
 Briefing on Dangerous Goods Transportation route  
 Briefing on Capital Levies fees re. Multi family  
 Ponds Committee Meeting  
 Red River Planning District Board Meeting  
 Meeting with Province re. land acquisition  
 Henderson Legion 75th Anniversary Dinner  
 Red River Basin Commission North Chapter AGM  
 MTI Presentation on North Perimeter plans  
 Association of Rural Municipalities Meeting  
 Two regular Council Meetings  
 Special Meeting re. road tendering  
 Recreation Conference

## **12.5 Ward 4 - Charles Posthumus**

Feb.7: Council Meeting  
Feb.8: FCM Building Sustainability Conference - virtual  
Feb.9: FCM Building Sustainability Conference - virtual  
Feb.10: FCM Building Sustainability Conference - virtual  
Feb.10: Budget Meeting  
Feb.13: Council Briefing: Transportation of Dangerous Goods, Drainage Study, Howlarke  
Feb.14: Council Briefing, Multi Family Residential Levies  
Feb.15: Ponds Committee Meeting  
Feb.15: Red River Planning Meeting  
Feb.16: Legion - 75th Anniversary  
Feb.21: Council Planning  
Feb.22: AMM zoom meeting, Financials  
Feb.22: Red River Basin Board Meeting: Virtual  
Feb.22: Red River Basin North Chapter Meeting East St. Paul  
Feb.22: Red River Planning Special Meeting  
Feb.23: North Perimeter Design Study  
Mar.1: Red River Basin Commission in Grand Forks  
Mar.2: Red River Basin Commission Board Meeting  
Mar.3: Special Meeting in Brokenhead  
Mar.8: AMM Spring Conditions Flooding in Selkirk  
Mar.13: Manitoba Recreation Conference in Winnipeg  
Mar.14: Manitoba Recreation Conference in Winnipeg  
Mar.14: Council Meeting - Planning

## **13. IN CAMERA - BUSINESS DEVELOPMENT MATTERS**

### **13.1 ~ Gateway Road Paving**

### **13.2 ~ Kamloops BC Briefing**

### **13.3 ~ KGS Engineering**

2023-095

### **13.4 RESOLUTION: In Camera**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss (legal or business development) matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2023-096

### **13.5 RESOLUTION: Out of Camera**

Councillor Posthumus  
Deputy Mayor Duval

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

2023-097

### **13.6 RESOLUTION: Professional Engineering Services**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT the Director of Infrastructure Services be authorized to enter into direct negotiations for, and the assignment of, professional consulting services on behalf of the RM of East St. Paul.

Carried

**14. ADJOURNMENT**


2023-098

**14.1 RESOLUTION: Adjournment**

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:39 pm.

Carried

  
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Carla Devlin  
Mayor

  
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Suzanne Ward  
Chief Administrative Officer