



Rural Municipality of East St. Paul

Meeting Minutes

July 15, 2025 - Planning/Council Meeting - 05:30 PM

PRESENT:

Mayor Carla Devlin
Deputy Mayor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE:

Suzanne Ward, Chief Administrative Officer
Kerry Floren, Assistant Chief Administrative Officer
Cara Nichols, Community Development Planner
Valentina Esman, Red River Planning District

ABSENT:

1. MEETING CALLED TO ORDER

2. ADOPTION OF THE AGENDA

2025-192

2.1 RESOLUTION: Adoption of the Agenda

Deputy Mayor Imhoff
Councillor Horechko

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. CONFIRMATION OF MINUTES

4.1 ~ June 24 Planning Meeting

2025-193

4.2 RESOLUTION: Confirmation of the Minutes

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT the Council Meeting Minutes of the June 24, 2025
Planning Meeting be approved.

Carried

5. DELEGATIONS

6. PUBLIC HEARINGS

6.1 ~ Variation Order 66, 2025 (11 Harvest Way)

2025-194

6.1.1 RESOLUTION: Open PH for VO 66, 2025 (11 Harvest Way)

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 66, 2025 (11 Harvest Way).

Carried

2025-195

6.1.2 RESOLUTION: Close PH for VO 66, 2025 (11 Harvest Way)

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT Council close the Public Hearing of Council for Variation Order 66, 2025 (11 Harvest Way).

Carried

2025-196

6.1.3 RESOLUTION: Variation Order 66, 2025 (11 Harvest Way)

Deputy Mayor Imhoff
Councillor Horechko

WHEREAS the Applicant/Owner of Tax Roll No. 5415, located at 11 Harvest Way, has submitted Variation Order Application No. 66, 2025, requesting approval to reduce the minimum required side yard setback for an accessory building in the "R1-17" Single Dwelling Residential Zone:

- **FROM:** 10 feet (minimum)
- **TO:** 1 foot

THEREFORE BE IT RESOLVED that Variation Order No. 66, 2025 be approved, subject to the following conditions:

1. This variance is limited to the scope and details presented in the application. Any changes, additions, or replacements, will require a new variance application and approval.
2. That the Applicant/Owner shall obtain all necessary permits from the Red River Planning District and the Rural Municipality of East St. Paul , as applicable.

That this approval shall become null and void if the development authorized by this variance is not completed within twelve (12) months of the date of approval.

Carried

6.2 ~ Variation Order 67, 2025 (1969 Hoddinott Rd)

2025-197

6.2.1 RESOLUTION: Open PH for VO 67, 2025 (1969 Hoddinott Rd)

Councillor Duval
Councillor Horechko

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 67, 2025 (1969 Hoddinott Rd).

Carried

2025-198

6.2.2 RESOLUTION: Close PH for VO 67, 2025 (1969 Hoddinott Rd)

Councillor Duval
Deputy Mayor Imhoff

BE IT RESOLVED THAT Council close the Public Hearing of Council for Variation Order 67, 2025 (1969 Hoddinott Rd).

Carried

2025-199

6.2.3 RESOLUTION: Variation Order 67, 2025 (1969 Hoddinott Rd)

Councillor Duval
Councillor Posthumus

WHEREAS the Applicant/Owner of Tax Roll No. 81000, located at 1969 Hoddinott Road, has submitted an application for Variation Order No. 67, 2025, requesting approval to allow for the installation of a second driveway on a property zoned "R1-17" Single Detached Residential Zone;

AND WHEREAS the current zoning by-law permits only one driveway per residential lot;

THEREFORE BE IT RESOLVED THAT Variation 67, 2025 be approved subject to the following conditions:

1. This variance is limited to the proposal as submitted and approved. Any future changes, including but not limited to modifications, additions, or replacements, shall require a new variance application and approval.

2. The Applicant/Owner shall be responsible for obtaining all necessary permits from the Red River Planning District and the Municipality, as applicable, prior to the commencement of any work.

This approval shall expire if not acted upon within twelve (12) months of the date of approval.

Carried

7. BY-LAWS

Nil

8. POLICIES

8.1 ~ Complaint Policy GEN-118

2025-200

8.1.1 RESOLUTION: Complaint Policy GEN-118

Councillor Posthumus
Deputy Mayor Imhoff

BE IT RESOLVED THAT Complaint Policy GEN-118 be approved as presented.

Carried

9. FINANCES

9.1 ~ Schedule of Accounts

2025-201

9.1.1 RESOLUTION: Schedule of Accounts

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the schedule of accounts dated July 15, 2025 amounting to \$16,065.00 be confirmed as paid.

Carried

9.2 ~ Schedule of Accounts (Paid Since June 11, 2025)

2025-202

9.2.1 RESOLUTION: Schedule of Accounts (Paid Since June 11, 2025)

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the schedule of accounts paid since June 11, 2025 amounting to \$1,393,937.50 be confirmed as paid.

Carried

9.3 – Payroll

2025-203

9.3.1 RESOLUTION: Payroll

Councillor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul from June 16, 2025 to July 15, 2025 amounting to \$270,342.31 be approved.

Carried

10. GENERAL BUSINESS

10.1 UTILITIES

10.1.1 ~ Regional Utility Infrastructure Partnership - RM of St. Clements

2025-204

10.1.1.1 RESOLUTION: Regional Utility Infrastructure Partnership - RM of St. Clements

Councillor Horechko
Deputy Mayor Imhoff

WHEREAS the Municipalities of St. Clements and East St. Paul have identified potential opportunities for regional infrastructure sharing;

AND WHEREAS collaboration on major infrastructure initiatives, including water and wastewater services, can result in more efficient, cost-effective, and environmentally responsible solutions for both municipalities;

AND WHEREAS regional infrastructure sharing supports broader municipal goals, including promoting economic growth, protecting the environment, increasing climate resilience, and addressing the servicing needs of growing populations;

AND WHEREAS both municipalities recognize that a shared approach to utility infrastructure planning and development will strengthen regional cooperation and maximize the use of public funds;

THEREFORE BE IT RESOLVED THAT the RM of East St. Paul commits to working in partnership with the RM of St. Clements on a shared utility infrastructure project;

AND BE IT FURTHER RESOLVED THAT the RM of East St. Paul formally expresses its interest in entering into a servicing agreement with the RM of St. Clements for the provision of low-pressure sewer and water infrastructure to service existing residents along Henderson Highway, north of Hoddinott Road;

AND BE IT FURTHER RESOLVED THAT this agreement shall also support future wastewater servicing needs in the north quadrant of the municipality, facilitating long-term planning and development in this currently underserved area;

AND BE IT FURTHER RESOLVED THAT the RM of East St. Paul is committed to working collaboratively with the RM of St. Clements to explore design options, cost-sharing models, and timelines to implement a regional solution that benefits both communities and supports sustainable growth.

Carried

10.1.2 ~ Cyclor Turbo Technology Process Full-Scale Testing Service Agreement

2025-205

10.1.2.1 RESOLUTION: Cyclor Turbo Technology Process Full-Scale Testing Service Agreement

Councillor Posthumus

Deputy Mayor Imhoff

WHEREAS the Municipality has been provided with a draft agreement for the Granular Sludge/Densified Sludge-based Sequencing Batch Reactor (SBR) System Pilot Project;

AND WHEREAS Council has reviewed the agreement and is satisfied with its terms and conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of East St. Paul supports the Granular Sludge/Densified Sludge-based SBR System Pilot Project and authorizes the Mayor and Chief Administrative Officer to sign the agreement on behalf of the Municipality.

Carried

10.2 GENERAL

10.2.1 ~ Letter of Support – Royal Canadian Legion Branch 215

2025-206

10.2.1.1 RESOLUTION: Letter of Support – Royal Canadian Legion Branch 215

Councillor Posthumus
Deputy Mayor Imhoff

BE IT RESOLVED THAT the RM of East St. Paul issue a letter of support to the Royal Canadian Legion Branch #215 to accompany their permit application to the LGCA for their fundraising event on August 23, 2025.

Carried

10.2.2 ~ 2026 CIBC Annual Renewal

2025-207

10.2.2.1 RESOLUTION: 2026 CIBC Annual Renewal

Councillor Horechko
Councillor Posthumus

WHEREAS Section 172(1) of The Municipal Act provides for borrowing funds for operational expenses during a fiscal year;

AND WHEREAS it may be deemed necessary to utilize a line of credit in the 2026 fiscal year;

THEREFORE BE IT RESOLVED THAT Council authorize the use of the line of credit, if needed, at the Canadian Imperial Bank of Commerce (CIBC) in the amount of two million dollars (\$2,000,000.00) for the 2026 fiscal year;

AND BE IT FURTHER RESOLVED THAT Council authorize the use of corporate credit cards at the Canadian Imperial Bank of Commerce (CIBC) with a credit limit of eighty thousand dollars (\$80,000.00) for the 2026 fiscal year.

Carried

11. BUSINESS ARISING FROM DELEGATIONS

12. CORRESPONDENCE FOR INFORMATION

Received as information.

13. COUNCIL MEMBERS REPORTS

13.1 Mayor - Carla Devlin

June 25 - Council Briefing (Personnel)
June 25 - Meeting with Stantec (WWTP)
June 27 - Meeting re: Service Sharing with St. Clements
July 1 - Legion Canada Day Celebrations

July 4 - BON Treaty Land Announcement
July 14 - Stantec Council Briefing
July 15 - Council Meeting

13.2 Ward 1 - Brian Imhoff

25-June-25 Meeting – HR
25-June-25 Meeting – WWTP Technical Memo
27-June-25 Service Sharing - St. Clements
03-July-25 Meeting – Active Transportation Trail Connection West St Paul
14-July-25 Briefing – WWTP Densified Sludge Pilot Project
15-July-25 Planning/Council Meeting

13.3 Ward 2 - Orest Horechko

25-June-25 Council Briefing - Personnel
25-June-25 RRPD meeting - Budget
27-June-25 Council Briefing - Wastewater-Sewer project.
01-July-25 Branch 215 Legion
05-July-25 BON treaty Land Announcement Press Conference
14-July-25 Stantec/ Nexom zoom meeting
15-July-25 Council Meeting

13.4 Ward 3 - Brian Duval

- Personnel meeting
- Meeting re. coordinating Waste water plans with RM St. Clements
- Regular Council meeting
- Volunteer at Canada Day celebrations Legion 215
- B.O.N. Ceremony re. treaty status of property
- Meeting Stantec re. potential Waste water treatment option

13.5 Ward 4 - Charles Posthumus

25-June-25 Council Briefing: Personnel
25-June-25 Red River Planning Financial Review
25-June-25 Council Briefing Waste Water
27-June-25 Council Briefing St. Clements
01-July-25 Canada Day Legion
04-July-25 Brokenhead Land Event
14-July-25 Council Briefing Nexom Sewer Plant
15-July-25 Council meeting Planning

June: Calls re. Repaving Glenway Ave.
June & July Several calls and meeting with Residents

14. IN CAMERA

14.1 ~ Business Development Matter

2025-208

14.1.1 RESOLUTION: In Camera

Councillor Duval
Deputy Mayor Imhoff

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss business development matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2025-209

14.2 RESOLUTION: Out of Camera

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

2025- 14.2.1 **RESOLUTION: Moratorium on Development Amendment**
210

Councillor Posthumus
Councillor Duval

WHEREAS:

- A. Engineering studies commissioned by the Municipality concluded that the wastewater treatment plant was at capacity and, by Resolution No. 2020-840 dated September 22, 2020, Council suspended the approval of all new development and subdivision applications for developments requiring municipal wastewater services ("wastewater moratorium").
- B. The wastewater moratorium was to remain in place until the Municipality's application for funding for the wastewater treatment plant expansion has been approved on conditions acceptable to Council and Council decides to lift the wastewater moratorium.
- C. The capacity of the water supply and treatment systems were examined following the wastewater moratorium. Engineering studies commissioned by the Municipality concluded that the water supply and treatment systems are at or near capacity.
- D. The Municipality has therefore also applied for funding to improve the water supply and treatment systems. When the Municipality's applications for funding to improve the water supply and treatment systems and for the wastewater treatment plant expansion will be approved and construction may begin are unknown.
- E. Owners interested in subdividing their property and developers of residential subdivisions have in the meantime asked the Municipality to consider adjusting the wastewater moratorium to allow for the subdivision of their property, with restrictions on development.
- F. Council is prepared to consider changing the terms of the wastewater moratorium and to address the water supply and treatment systems upgrade.

Therefore, be it resolved that the wastewater moratorium is hereby rescinded and replaced with a moratorium on development on a lot and connection to the water and wastewater services ("water and wastewater moratorium") as follows:

- 1. Applications for subdivision and for development requiring municipal water or wastewater services may be received and considered by Council.
- 2. Any application approved by Council will be subject to the following conditions:
 - a. All levies, fees and costs payable must be paid, and security provided, at the time the development agreement is signed, or where there is no development agreement, at a time set by the Municipality.
 - b. While infrastructure may be installed (water and wastewater infrastructure, roads, drainage, etc.), no development may take place on a lot and no connections to the municipal water or wastewater services are permitted until:
 - i. The water supply and treatment systems improvement and wastewater treatment plant expansion funding applications have been approved on conditions acceptable to Council,
 - ii. Council has lifted the water and wastewater moratorium, and
 - iii. The Municipal Operations Department authorizes connection to the water and wastewater services.
 - c. A caveat shall be registered against the title of every lot approved for new development,

indicating the conditions under which development and service connections may proceed.

3. The water and wastewater moratorium does not apply to applications for development that do not require a connection to the municipal water or wastewater services.
4. The water and wastewater moratorium does not apply to development approvals issued before the approval of Resolution No. 2020-840.
5. The wastewater moratorium remains in effect to the extent necessary to deal with applications made or approvals given before approval of the water and wastewater moratorium provided for by this Resolution.

Carried

15. ADJOURNMENT


2025-211

15.1 RESOLUTION: Adjournment

Councillor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the meeting be adjourned, the time being 6:55 p.m.

Carried



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer

FOR INFORMATION

[illegible]