Rural Municipality of East St. Paul
Meeting Minutes
July 14, 2026 - Special Meeting - 09:30 AM

PRESENT:

Mayor Carla Devlin (via Zoom)
Deputy Mayor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE:

Suzanne Ward, Chief Administrative Officer
Michelle Steinhilber, Executive Assistant

ABSENT:

1. MEETING CALLED TO ORDER

2. ADOPTION OF THE AGENDA

2026-193 **2.1 RESOLUTION: Adoption of the Agenda**

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

NIL

4. CONFIRMATION OF MINUTES

4.1 ~ June 23, 2026 Council Meeting

2026-194 **4.1.1 RESOLUTION: Confirmation of the Minutes**

Councillor Imhoff
Councillor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the June 23, 2026 meeting be approved.

Carried

5. GENERAL BUSINESS

5.1 ADMINISTRATION

5.1.1 ~ Annual CIBC Borrowing Resolution (2027)

2026-195 **5.1.1.1 RESOLUTION: Annual CIBC Borrowing Resolution (2027)**

Councillor Horechko
Councillor Duval

WHEREAS Section 172(1) of The Municipal Act provides for borrowing funds for operation expenses during a fiscal year;

AND WHEREAS it may be deemed necessary to utilize a line of credit in the 2027 fiscal year;

THEREFORE BE IT RESOLVED THAT Council authorize the use of the line of credit, if needed, at the Canadian Imperial Bank of Commerce (CIBC) in the amount of two million dollars ($2,000,000.00) for the 2027 fiscal year;

AND BE IT FURTHER RESOLVED THAT Council authorize the use of corporate credit cards at the Canadian Imperal Bank of Commerce (CIBC) with a credit limit of eighty thousand dollars ($80,000.00) for the 2027 fiscal year.

Carried

5.1.2 ~ Community Safety Officer Appointments

2026-196 **5.1.2.1 RESOLUTION: Community Safety Officer Appointments**

Councillor Imhoff
Councillor Duval

Whereas Section 77.4(1) of the Police Services Act states that a municipality may appoint community safety officers in accordance with this section.

And Whereas Section 77.4(2) states that To be eligible for appointment as a community safety officer, a person must have the prescribed qualifications.

And Whereas Section 77.4(3) states that A person must receive prescribed training on
crime prevention, public safety, victim and social services, and other related matters before being appointed as a community safety officer.

Therefore Be It Resolved that Dean Czoch, Derek Teron and Trevor Moroz have met the qualifications prescribed under Section 77.4 of The Police Services Act and are hereby appointed as Community Safety Officers for the Rural Municipality of East St. Paul.

Carried

5.2 UTILITIES

5.2.1 ~ Municipal Service Sharing Water Treatment Feasibility Study

2026-197 **5.2.1.1 RESOLUTION: Water Treatment Feasibility Study**

Councillor Imhoff
Councillor Horechko

WHEREAS Stantec Consulting Ltd. has completed the RM of East St. Paul and RM of St. Clements Municipal Service Sharing – Water Treatment Study, dated June 22, 2026; and

WHEREAS the study provides an assessment of the Municipality's long-term water servicing needs and evaluates the feasibility of a treated water connection between the RM of East St. Paul and the RM of St. Clements;

THEREFORE, BE IT RESOLVED that Council adopts the RM of East St. Paul and RM of St. Clements Municipal Service Sharing – Water Treatment Study, prepared by Stantec Consulting Ltd., dated June 22, 2026, as a planning document to guide future discussions and decision-making regarding the Municipality's long-term water supply strategy.

Carried

5.2.2 ~ Raw Water Supply Expansion - Amended Project Budget

2026-198 **5.2.2.1 RESOLUTION: Raw Water Supply Expansion - Amended Project Budget**

Councillor Imhoff
Councillor Horechko

WHEREAS Council adopted Resolution No. 2026-189 approving the Bray Road Third Production Well (Raw Water Supply Expansion) project with an estimated project budget of $1.8 million under a 50/50 cost-sharing arrangement with the Manitoba Water Services Board; and

WHEREAS the Manitoba Water Services Board subsequently identified a mathematical error in the consultant's cost estimate, resulting in a revised project budget of $3.0 million;

THEREFORE BE IT RESOLVED THAT Council amend Resolution No. 2026-189 by increasing the approved project budget for the Bray Road Third Production Well (Raw Water Supply Expansion) project from $1.8 million to $3.0 million, with the Manitoba Water Services Board contributing up to $1.5 million and the RM of East St. Paul contributing the remaining $1.5 million, funded from the General Reserve.

Carried

5.3 OPERATIONS

5.3.1 ~ Drainage Master Plan Tender Award

2026-199 **5.3.1.1 RESOLUTION: Drainage Master Plan Tender Award**

Councillor Duval
Councillor Horechko

WHEREAS the RM of East St. Paul issued Bid Opportunity 08-2026 seeking proposals for the preparation of a comprehensive Drainage Master Plan; and

WHEREAS seven proposals were received and evaluated in accordance with the evaluation criteria established in the tender documents; and

WHEREAS JR Cousins Consulting Ltd. achieved the highest overall evaluation score and represents the best overall value to the Municipality;

THEREFORE BE IT RESOLVED THAT Council award Bid Opportunity 08-2026 for the preparation of the RM of East St. Paul's Drainage Master Plan to JR Cousins Consulting Ltd. in the amount of $174,354.00 plus applicable taxes.

Carried

6. CORRESPONDENCE

7. IN CAMERA

7.1 ~ Business Development Matter

7.1.1 ~ Letter of Intent - ESP, St. Clements and Waterside

2026-200 **7.2 RESOLUTION: In Camera**

Councillor Horechko
Deputy Mayor Posthumus

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss business development matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2026-201 **7.3 RESOLUTION: Out of Camera**

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

2026-202 **7.3.1 RESOLUTION: Letter of Intent - ESP, St. Clements and Waterside**

Councillor Horechko
Councillor Imhoff

WHEREAS the Rural Municipality of East St. Paul, the Rural Municipality of St. Clements, and Waterside Development Corporation have been working collaboratively to advance a regional approach to water and wastewater infrastructure servicing; and

WHEREAS a Letter of Intent has been prepared to establish a framework for continued cooperation, engineering coordination, infrastructure planning, and future negotiations relating to regional water and wastewater infrastructure improvements;

THEREFORE BE IT RESOLVED that Council approve the Letter of Intent between the Rural Municipality of East St. Paul, the Rural Municipality of St. Clements, and Waterside Development Corporation, substantially in the form presented, and authorize the Chief Administrative Officer and Mayor to execute the Letter of Intent on behalf of the Rural Municipality of East St. Paul.

Carried

8. ADJOURNMENT

2026-203 **8.1 RESOLUTION: Adjournment**

Deputy Mayor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT the meeting be adjourned, the time being 10:00 am.

Carried

Carla Devlin
Mayor

Suzanne Ward
Chief Administrative Officer