

# THE RURAL MUNICIPALITY OF EAST ST. PAUL

BY-LAW NO. 2024-13

## FEES AND CHARGES FOR THE YEAR 2025

**BEING** a By-Law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services rendered under the authority of *The Municipal Act*, *The Planning Act*, and the by-laws of the municipality.

**WHEREAS** in accordance with Section 232(2)(d) of *The Municipal Act*, a municipality may in a by-law establish fees or other charges for services, activities or things provided or done by the municipality;

**AND WHEREAS** the Council of the Rural Municipality of East St. Paul deems it advisable to consolidate into one by-law the fees and charges payable to the Municipality for various services provided by the Municipality;

**AND WHEREAS** the Rural Municipality of East St. Paul deems it necessary and expedient to keep current the schedule of fees for the services provided by the Rural Municipality of East St. Paul;

**NOW THEREFORE** the Council of the Rural Municipality of East St. Paul, in open Council assembled, enacts as follows:

1. **THAT** this by-law shall be known as the Fees and Charges By-law.
2. **THAT** the fees and charges payable for services provided by the Municipality shall be as set out in the following schedules:

Schedule "A"	Administrative
Schedule "B"	Public Works
Schedule "C"	Transfer Station
Schedule "D"	Planning & Development
Schedule "E"	Community Services
Schedule "F"	Utilities
3. **THAT** Council may review this by-law when deemed necessary and all schedules within this by-law may be amended by resolution of Council.
4. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over similar fees referenced in any other by-law or resolution unless otherwise noted herein or as approved within legal mutual party agreements.
5. **THAT** any unpaid fees or charges owing to the Municipality that relate to property, including any penalties related thereto and any fines imposed on the taxpayer, may be added to the taxpayer's taxes and may be collected by the Municipality in the same manner as a tax may be collected or enforced under *The Municipal Act*.

6. **THAT** this by-law shall come into force and effect on January 1, 2025.

7. **THAT** by-law No. 2023-20 is hereby repealed.

**DONE AND PASSED** as a by-law of The Rural Municipality of East St. Paul in the Province of Manitoba, this 17<sup>th</sup> day of December, 2024 A.D.



Carla Devlin  
Mayor



Suzanne Ward  
Chief Administrative Officer

Read a first time this	5 <sup>th</sup>	day of	<b>November, 2024</b>
Read a second time this	17 <sup>th</sup>	day of	<b>December, 2024</b>
Read a third time this	17 <sup>th</sup>	day of	<b>December, 2024</b>

**Schedule A - Administrative**

Description	Rate	Units	GST	Reference
<b>History Books</b>	\$20.00	each	n/a	
<b>Tax Certificates</b>	\$35.00	each	n/a	
<b>Tax Penalties</b>	1.25%	month	n/a	BL 2024-06
<b>Board of Revision Application Fee</b>	\$50.00	each	plus GST	
<b>Returned Cheques</b>	\$25.00	each	n/a	
<b>Copies</b>				
Paper (Letter or Legal)	\$0.25	per page	n/a	
Paper printout from plotter 36" x 36"	\$30.00	per page	n/a	
<b>Digital Blueprints</b>	\$100.00	each	n/a	
<b>Lottery Licences</b>				
License Fee	\$5.00	each	n/a	LGCA 110/2014
Prize values of \$3,000 or less	1.5% of gross sales less license fee		n/a	LGCA 110/2014
Prize values of \$3,000 or greater	Apply directly with the LGCA			LGCA 110/2014
<b>Courier Delivery</b>	actual cost	flat	n/a	
<b>Dogs</b>				
Lifetime Licenses (up to a maximum of \$75)	\$35.00	each	n/a	BL 2022-11
Replacement Tag	\$5.00	each	n/a	BL 2022-11
Excess Dog Permit Fee (4+ dogs - excludes licensing fees)	\$100.00	flat	n/a	BL 2022-11
Impound Fees, Costs of Care, Feeding, Veterinary Fees	Determined by the Animal Control Officer			BL 2022-11
<b>Personnel Costs</b>	\$50.00	hour	n/a	

**Schedule B - Public Works**

Description	Rate	Units	GST	Reference
<b>Culvert Fees</b>				
Deposit (Refundable)	\$1,000.00	flat	n/a	BL 2015-04
Costs Exceeding Deposit	Cost + 10% admin fee	flat	n/a	BL 2015-04
<b>Application to Increase Permitted Approach Width</b>	\$300.00	each	n/a	BL 2015-04
<b>Machine Rental Rates</b>				
Loader	as per current year MHCA Equipment Rental Rates Guide			
Cat Loader	as per current year MHCA Equipment Rental Rates Guide			
1 Ton	as per current year MHCA Equipment Rental Rates Guide			
Self Propelled Wobbly	as per current year MHCA Equipment Rental Rates Guide			
Backhoe	as per current year MHCA Equipment Rental Rates Guide			
5 Ton single Axle	as per current year MHCA Equipment Rental Rates Guide			
Grader (Cat 140 H)	as per current year MHCA Equipment Rental Rates Guide			
Kubato M110 Tractor	as per current year MHCA Equipment Rental Rates Guide			
Case L350 Tractor	as per current year MHCA Equipment Rental Rates Guide			
Thomas 153 Skid Steer	as per current year MHCA Equipment Rental Rates Guide			
Water Truck	as per current year MHCA Equipment Rental Rates Guide			
Equipment Attachments	25%	hourly rate	n/a	
<b>Cut Fees</b>				
Approaches				
Residential				
Regular Permit	\$80.00	each	n/a	BL 2022-14
Non-Conforming Surcharge	\$75.00	each	n/a	BL 2022-14
<b>Roadway Area Cuts</b>				
Cut Permit	\$65.00	each	n/a	BL 2022-14
Latent Sinkage (4 sq. meter min.)	\$10.00	square meter	n/a	BL 2022-14
Concrete Roadway Cut (2 sq. meter min. - refundable)	\$250.00	square meter	n/a	BL 2022-14
Asphalt Roadway Cut (2 sq. meter min. - refundable)	\$150.00	square meter	n/a	BL 2022-14
Gravel Roadway Cut (refundable)	\$50.00	square meter	n/a	BL 2022-14
Sidewalk Cuts (3 sq. meter min. - refundable)	\$120.00	square meter	n/a	BL 2022-14
Curb Cuts (2 meter min. - refundable)	\$125.00	meter	n/a	BL 2022-14
Boulevard Cuts (4 sq. meter min. - refundable)	\$45.00	square meter	n/a	BL 2022-14
<b>Environmental Health</b>				
Additional/Replacement Garbage/Recycling Cart	actual cost	each	plus GST	
Tipping Fees - Extra Recycling Carts	\$50.00	year	n/a	

**Schedule C - Transfer Station**

Description	Rate	Units	GST	Reference
<b>Disposal of Household Waste</b>				
Equivalent of 5 bags or less	\$10.00	flat	n/a	Website
6 bags up to a 200 cubic ft. trailer	\$25.00	flat	n/a	Website
Level one ton truck	\$70.00	flat	n/a	Website
Appliances with ballast, capacitor, or refrigerant present	\$35.00	each	n/a	Website
Toilet	\$10.00	each	n/a	Website
Single Mattress	\$10.00	each	n/a	Website
Mattress & Box Spring	\$25.00	each	n/a	Website
Carpet & Underlay	\$10 - 25 (depending on amount)			Website
Furniture	Fees vary according to quantity			Website
Water Softener	\$10.00	flat	n/a	Website
<b>Free of Charge</b>				
Scrap metal	no charge			Website
Recyclable materials	no charge			Website
Dried paint cans	no charge			Website
Tires with or without rims	no charge			Website
Appliances (dishwasher, washer, dryer, stove)	no charge			Website
Brush (bushes, trees etc.)	no charge			Website
Organic yard waste (grass, leaves, garden materials, wood chips ar	no charge			Website
Hot water tank	no charge			Website
BBQ (without propane tank)	no charge			Website
Lawnmowers (all fluids must be removed first)	no charge			Website
Certain types of hazardous waste - inquire for more detail				
Paint items				Website
Household hazardous waste (ie pesticides, toxics, corrosives, flammable liquids, etc)				Website
Light bulbs (fluorescent, etc)				Website
Batteries				Website
Thermostats				Website
Electronics				Website
<b>Not Accepted</b>				
Asbestos	n/a			Website
Petroleum contaminated soils	n/a			Website
Biomedical waste	n/a			Website
PCB contaminated material	n/a			Website
Individual ballast or capacitors	n/a			Website
Building materials (shingles, dimensional lumber, drywall, insulatic	n/a			Website
<b>Access Cards</b>				
Initial Card	no charge			
Replacement Card	\$20.00			

**Schedule D - Planning & Development**

Description	Rate	Units	GST	Reference
<b>Subdivision Fees</b>				
Administration Fee				
1-5 Lots/Units	\$500.00	flat	n/a	2019-02
6-10 Lots/Units	\$600.00	flat	n/a	2019-02
11-20 Lots/Units	\$800.00	flat	n/a	2019-02
21+ Lots/Units	\$1,300.00	flat	n/a	2019-02
Service Deposits (refundable)				
1-5 Lots/Units	\$1,000.00	flat	n/a	2019-02
6-10 Lots/Units	\$1,400.00	flat	n/a	2019-02
11-20 Lots/Units	\$2,200.00	flat	n/a	2019-02
21+ Lots/Units	\$4,200.00	flat	n/a	2019-02
Development Agreement	\$100.00	lot/unit	n/a	2019-02
<b>Permits/Deposits</b>				
Lot Grade Permit				
Residential House	\$350.00	each	n/a	
Accessory Building	\$235.00	each	n/a	
Lot Grade Deposit				
Residential House	\$2,320.00	each	n/a	
Accessory Building				
0-107 sq. ft.	n/a			
108-600 sq. ft.	\$350.00	each	n/a	
601-1,200 sq. ft.	\$870.00	each	n/a	
1,201+ sq. ft.	\$1,160.00	each	n/a	
Non-residential	\$3,480.00	each	n/a	
Any structure / No Letter of Credit / Works \$5,000+	\$5,000.00	each	n/a	
<b>Capital Levy</b>				
Transportation Levy				
Residential Lot	\$4,500.00	lot/REU	n/a	2019-05
Residential Equivalent Unit	\$4,500.00	lot/REU	n/a	2019-05
Multi-Family Residential Unit	as per Policy PLA-110	lot/REU	n/a	2019-05
Subdivision / Fronting Road / Not to Municipal Standards	\$1,750.00	lot/REU	n/a	2019-05
Capital Levy				
Residential Lot	\$5,000.00	lot/REU	n/a	2019-05
Residential Equivalent Unit	\$5,000.00	lot/REU	n/a	2019-05
Multi-Family Residential Unit	as per Policy PLA-110	lot/REU	n/a	2019-05
Water Levy				
Residential Lot	\$4,000.00	lot/REU	n/a	2019-05
Residential Equivalent Unit	\$4,000.00	lot/REU	n/a	2019-05
Multi-Family Residential Unit	as per Policy PLA-110	lot/REU	n/a	2019-05
Existing Connections	\$4,000.00	lot/REU	n/a	2019-05
Sewer Levy				
Residential Lot	\$6,000.00	lot/REU	n/a	2019-05
Residential Equivalent Unit	\$6,000.00	lot/REU	n/a	2019-05
Multi-Family Residential Unit	as per Policy PLA-110	lot/REU	n/a	2019-05
Existing Connections	\$6,000.00	lot/REU	n/a	2019-05
<b>Mowat Force Main Hookup</b>	\$1,250.00	flat	n/a	
<b>Parkland Dedication</b>				
0-9 Lots	\$2,000.00	lot	n/a	PLA 104
10+ Lots	10% of assessed value	lot	n/a	PLA 104
<b>Home Occupation Business Permit</b>				
Within East St. Paul	\$50.00	each	n/a	
Outside East St. Paul	\$100.00	each	n/a	

**Schedule E - Community Services**

Description	Rate	Units	GST	Reference
<b>Ice Rental</b>				
Prime Time (all time other than noted below as Non-Prime)				
Community Club & Minor Hockey	\$228.00	hour	plus GST	
Adult Prime	\$253.00	hour	plus GST	
Non-Prime Time - Weeknights & Weekends (10 - 11 p.m.)	\$218.00	hour	plus GST	
Non-Prime Time - Weeknights & Weekends (after 11 p.m.)	\$153.00	hour	plus GST	
Non-Prime Time - Weekdays (before 3 p.m.)	\$153.00	hour	plus GST	
School Rate (non prime weekdays)	\$120.00	hour	plus GST	
Public Skating (all ages)	no charge			
Outdoor rinks - single ice surface	no charge			
<b>Facility Rental Rates - Ice Area</b>				
2 consecutive day functions	\$1,475.97	2 days	plus GST	
Security	\$35.00	hour	plus GST	
Damage deposit	\$850.00	flat	n/a	
1 day function	\$885.54	1 day	plus GST	
Security (min 4 hours)	\$35.00	hour	plus GST	
Damage deposit	\$750.00	flat	n/a	
Dog Show	\$5,355.00	flat	plus GST	
Damage deposit	\$2,100.00	flat	n/a	
Ball or Roller Hockey - min 3 hours	\$73.50	hour	plus GST	
Other Events - min 3 hours	\$147.58	hour	plus GST	
Bartenders - min. 4 hours	\$35.00	hour	plus GST	
Security (2 required at events with alcohol)	\$35.00	hour	plus GST	
<b>Multi-Use Room Rates</b>				
Socials, Weddings, Banquets - 12 hour maximum				
Hall	\$688.66	day	plus GST	
Security (require 2 at events with alcohol, min 4 hours)	\$35.00	hour	plus GST	
Bartender (min 4 hours)	\$35.00	hour	plus GST	
Rental Deposit	\$250.00	flat	n/a	
Damage Deposit	\$475.00	flat	n/a	
Showers / Birthdays / Funerals - 12 hour rental				
Rental Deposit	\$100.00	flat	n/a	
Damage Deposit	\$250.00	flat	n/a	
Showers / Birthdays / Funerals - 6 hour rental				
Rental Deposit	n/a			
Damage Deposit	\$250.00	flat	n/a	
Community Schools - Socials & banquets				
Damage Deposit	\$250.00	flat	n/a	
Political Organizations - hearings and meetings weeknights				
Damage Deposit	\$152.15	2 hours	plus GST	
Community Club Events - Max 4 per year				
Hall	\$414.44	day	plus GST	
Security (require 2 with alcohol)	\$35.00	hour	plus GST	
Damage Deposit	\$250.00	flat	n/a	
Community Club Meetings - maximum 2 hours				
Hall	no charge			
Damage Deposit	n/a			
Meetings beyond 2 hours	\$159.75	flat	n/a	
Damage Deposit for meetings beyond 2 hours	\$250.00	flat	n/a	
Recreation Activity	\$35.00	hour	plus GST	

**Schedule E - Community Services**

Description	Rate	Units	GST	Reference
<b>Soccer/Baseball Complex</b>				
Baseball				
Community Club				
Practise w/o chalk	\$37.00	hour	plus GST	
Game with chalk - 3 hours	\$42.00	3-hour	plus GST	
Resident				
Practise w/o chalk	\$37.00	hour	plus GST	
Game with chalk - 3 hours	\$52.00	3-hour	plus GST	
Non-Resident				
Practise w/o chalk	\$45.00	hour	plus GST	
Game with chalk - 3 hours	\$60.00	3-hour	plus GST	
Soccer				
Community Club - Practice / game	\$37.00	hour	plus GST	
Resident - Practice / game	\$37.00	hour	plus GST	
Non-resident - Practice / game	\$42.00	hour	plus GST	
Adult	n/a	field	plus GST	
Community Centre - Flat fee	n/a	season	plus GST	
Soccer - Complex Tournament Rentals				
Max 12 hr rental - 5 fields (Full A & B, Mid G, LTDP, C & E)	\$2,000.00	flat	plus GST	
Damage Deposit	\$800.00	flat	plus GST	
Baseball/Softball - Complex Tournament Rentals				
Max 12 hour rental - Diamonds 1-5	\$1,500.00	flat	plus GST	
Max 12 hour rental - One Diamond	\$300.00	flat	plus GST	
Damage Deposit	\$650.00	flat	plus GST	
<b>Farmers Market - Vendors</b>				
Single Market Sunday	\$30.00	per Sunday	plus GST	
Full-time June to September	\$420.00	3 weeks discounted	plus GST	
Market Area Rental				
Events - Half Day - under 200 sq ft - gravel only	\$130.20	max of 6 hours	plus GST	
Damage Deposit	\$150.00	flat	plus GST	
Events - Full Day - under 200 sq ft - gravel only	\$195.30	max of 12 hours	plus GST	
Damage Deposit	\$150.00	flat	plus GST	
Events - half day - over 200 sq ft - gravel and grass areas	\$318.63	max of 6 hours	plus GST	
Damage Deposit	\$250.00	flat	plus GST	
Events - full day - over 200 sq ft - gravel and grass areas	\$477.95	max of 12 hours	plus GST	
Damage Deposit	\$300.00	flat	plus GST	
<b>Summer Camp</b>				
Full Week	\$160.00	per camper	n/a	
Full Week (additional Child)	\$145.00	per camper	n/a	
Single Day	n/a	per camper	n/a	
4-day week	\$135.00	per camper	n/a	
4-day week (additional Child)	\$120.00	per camper	n/a	
<b>Centennial Plaza Rental</b>				
Half Day	\$136.71	max of 4 hours	plus GST	
Damage Deposit	\$200.00	flat	plus GST	
Full Day	\$257.36	max of 12 hours	plus GST	
Damage Deposit	\$200.00	flat	plus GST	
<b>Weed Control</b>				
Cutting	\$200.00	hour	plus GST	
Spraying - hourly rate plus chemical	\$250.00	hour	plus GST	
Admin Fee	\$50.00	flat	n/a	



**Schedule F - Utilities**

Description	Rate	Units	GST	Reference
<b>Levies</b>				
<b>Water Rates</b>				
Customer Service Charge	\$8.10	flat	n/a	BL 2010-11
Volumetric Charge	\$1.79	cubic meter	n/a	BL 2010-11
Bulk Volumetric Charge	\$1.27	cubic meter	n/a	BL 2010-11
Reconnection fee	\$100.00	flat	n/a	BL 2010-11
Inspection Rate	\$100.00	flat	n/a	BL 2010-11
Water Meter Register	actual cost	each	n/a	
<b>Sewer Rates</b>				
Customer Service Charge	\$10.41	flat	n/a	BL 2010-11
Volumetric Charge	\$2.05	cubic meter	n/a	BL 2010-11
Residential Equivalent Unit	\$148.63	flat	n/a	BL 2010-11
Reconnection fee	\$100.00	flat	n/a	BL 2010-11
Inspection Rate	\$100.00	flat	n/a	BL 2010-11
<b>Minimum Volumes by Water Pipe Diameter</b>				
15mm (5/8")	15 m <sup>3</sup>		n/a	BL 2010-11
19mm (3/4")	30 m <sup>3</sup>		n/a	BL 2010-11
25mm (1")	60 m <sup>3</sup>		n/a	BL 2010-11
38mm (1.5")	150 m <sup>3</sup>		n/a	BL 2010-11
50mm (2")	375 m <sup>3</sup>		n/a	BL 2010-11
75mm (3")	675 m <sup>3</sup>		n/a	BL 2010-11
100mm (4")	1,350 m <sup>3</sup>		n/a	BL 2010-11
150mm (6")	2,550 m <sup>3</sup>		n/a	BL 2010-11
<b>Penalties</b>	1.25%	month	n/a	BL 2010-11
<b>Sewer Connection Fees</b>				
First 50 feet of frontage	\$100.00	frontage foot	n/a	UTI 102
Next 50 feet of frontage	\$50.00	frontage foot	n/a	UTI 102
Frontage over 100 feet	\$25.00	frontage foot	n/a	UTI 102
<b>Water Connection Fees</b>				
First 50 feet of frontage	\$80.00	frontage foot	n/a	UTI 102
Next 50 feet of frontage	\$40.00	frontage foot	n/a	UTI 102
Frontage over 100 feet	\$20.00	frontage foot	n/a	UTI 102
<b>Permit Fee - New Water Services</b>				
Single Domestic	\$50.00	each	n/a	
Combined Domestic Fire Service, Industrial, Ect	\$100.00	each	n/a	
Sprinkler Service	\$100.00	each	n/a	
<b>Water Turn On Fee</b>	\$100.00	flat	n/a	
<b>Multiple Metering</b>	\$75.00	flat	n/a	
<b>Water Sold at Standpipe</b>	no charge			